

Town of Harvard Energy Advisory Committee

BRIAN SMITH – CHAIR
 ERIC BROADBENT – VICE CHAIR
 JIM ELKIND
 DAVID FAY

ASSOCIATE MEMBERS:

 LIAISONS:

MATT COKE
 FORREST HODGKINS

 TIM CLARK, BOARD OF SELECTMEN
 PAT WENGER, SCHOOL COMMITTEE
 KEITH CHEVERALLS, CAPITAL PLANNING
 ALAN FRAZER, FINANCE COMMITTEE

Meeting Minutes 10/10/12

Attendees: B. Smith, E. Broadbent, J. Elkind, F. Hodgkins, M . Coke
 Steve Matson (Guest)
 Zachary Schulman (Urban Green Technologies – Guest)
 Location: Old Library 8 PM

Action / Topic	Meeting Discussion/Status
Meeting minutes.	The minutes of September 26 were approved with comment.
School Energy Project Updates	<ul style="list-style-type: none"> a. HES Solar Panels on Gym Roof (MTC Grants from 2009) – The Preconstruction meeting with Ostrow Electric and School administration was held of Oct 9. The panels are scheduled to be completed by end of October. b. HES BAS Project – Installation work is complete and the repairs need to be authorized and completed. HEAC voted 3-0 in favor of authorizing the repair work be contracted to BCM, the contractor that installed the BAS. c. Bromfield BAS project –Brian to contact B2Q to state that we can only approve final payment when work is complete. d. Capital Projects FY14 – Jim to work with B2Q to identify a list of equipment at HES to add to the BAS with a priority based on energy savings.
Town Energy Project Updates	<ul style="list-style-type: none"> a. Town Building Audit/Modeling – David to obtain two more quotes to meet competitive bid requirement. Guardian Energy may be one source for a quote. – Target November to obtain quotes and December to issue PO and perform work. b. Green Community Grants Projects – Eric completing re-purpose request with DOER feedback. Brian to provide Police Station boiler replacement quote to Eric for submittal with re-purpose request. The Town Hall and Fire Station boiler are complete. The Town Hall Energy Model was finally obtained and can be reviewed with Equest software.
Other Items	<ul style="list-style-type: none"> a. Zachary Schulman of Urban Green Technologies attended the meeting to notify HEAC of an opportunity to purchase electricity as a municipal off-taker from a solar installation planned for Oxford and Lancaster. The contract would be documented by a Net Metering Credit Sales Agreement that defines a discount (15-20%?) off the standard National Grid rate of a quantity of kWhrs selected by Harvard. Brian to provide Zachary with contact info to send us a draft proposal. HEAC now has three proposed solar generated electric credit arrangements that need to be vetted. It was agreed that Jim would be the leader of a working group with volunteers including Steve Matson to review the proposals and make a recommendation to HEAC. b. HEAC is requested to prepare an update to the Five Year Strategic plan. – overdue. . c. Sunshot Solar – A consultant, Harry Jacobson, was hired to work on improving the permitting process for solar on the town web site.